



**2016 Fall Meeting
October 14, 2016
State Library of Ohio**
274 East First Avenue
Columbus, OH 43201

Business Meeting Agenda

Call to Order and Welcome – Mary Pat Harnegie

Welcome of Linda Walton from the GMR.

36 members in attendance. See Appendix A.

Approval of Minutes from Spring 2016 Meeting – Monique Mason

Betty Sydelko requested a change to an item under “Old Business” - Midwest Chapter/MLA change from MW MLA Chapter.

Approved minutes with the above change.

President’s Report – Mary Pat Harnegie

- a. Thank speakers from NIH
- b. Discussed organization’s goals from 2015 survey. These included having more networking time at meetings and inclusiveness among our membership, including outreach to new members and getting to know existing members better as well as exploring a change to our meeting format. Communication improvement is another goal. Since hospital-based members usually can’t use Facebook at work, LinkedIn is social media by default. Mary Pat noted how these goals have been met - improved networking at Spring meeting was formal and well-organized, less formal in Fall meeting because of the length of the continuing education component; communications will be addressed by Jennifer Feldman in her report.
Mary Pat noted Ohio is the only state in GMR which holds two meetings each year. ~~Noreen is looking at moving towards a two day, once a year meeting.~~ Noreen is looking at still holding 2 meetings per year. One of the meetings would have an optional 2nd day added to it. For example 4/29 – regular meeting and (optional 4/30 – for additional CE and workshops).
Inclusiveness could also be expanded by OHSLA giving a scholarship to lib school students to attend our meetings. Inclusiveness can also be expanded by an award to a member to attend the MLA regional meeting. We could also sponsor a Librarian of the year award. Mary Pat is looking into this for the Winter Executive Meeting. Please contact her or another executive committee person if you have ideas about scholarships and/or awards.
- c. GMR has made changes to what was the RAC position. RAC within OSHLA is an elected position, GMR change means changes for OHSLA. Mary Pat will be appointing a “GMR Rep” until we can define it as an elected position.
- d. Spring meeting information is in The Voice, and available on the OHSLA website.

Program Committee Report – Mary Pat Harnegie

The spring meeting was held at Riverside Methodist Hospital in Columbus on April 29, 2016. The facilities and food were found to be very satisfactory to our attendees. The program “Searching Grey Literature” by Galen Adams from Brown University was well received. The evaluations showed her to be highly knowledgeable and the program is something that can be applied immediately. We incorporated a networking activity and broke the group into small groups and had a series of questions pertinent to both academic and hospital librarians.

The tables shared input and reported out on their exchange highlights.

Membership/Treasurer’s Report – Don Pearson

Don has volunteered to serve as Treasurer to serve out remaining months of Toni Pallotta’s term. Don reports we use Paypal and Wild Apricot for our Membership dues management; he is finalizing the transition from Toni to himself.

We currently have \$9700 in checking before paying for fall meeting (spending about \$1000, so \$8700 in checking) pretty good financially. Don thanked Noreen for arranging this meeting well under budget. See Appendix B.

a. Recognition of New Members since Fall 2014 – Wild apricot lists 25 new members, but some are existing members. Noreen distributed OHSLA pins to all the attendees who were truly new members. See Appendix A.

b. Benefits of Membership – Pins, reduced cost for meetings, access to the member listserv (GMR-OHSLA@list.uiowa.edu), access to members-only section of the website and addition to the LinkedIn group

Webmaster Report – Don Pearson

Don and Jennifer Feldman, Communications chair, are looking for new ways for members to talk to each other. Currently Don keeps website up to date. There are also two listservs via the GMR at University of Iowa.

Since Don is also serving as Treasurer, he asked for a volunteer to take over the webmaster duties. He will train and assist.

See Appendix C.

Communications Report – Jennifer Feldman

Communications committee wants to expand social media for professional networking. We currently use LinkedIn and are looking at blog.

Jennifer wants a blog to start running concurrently with the twice yearly issuing of The Voice. Jennifer invited all who are interested to become part of communications committee to create blog postings, working alongside Jennifer and Alyssa Portwood.

Jennifer asked for volunteers to help with continuing education committee for Midwest MLA.

Archives Report – Noreen Mulcahy

New archivist (appointed position) Judy Griggs. She will be meeting with Noreen at end of October to shred paper documents, like bank statements. They will also be meeting with ~~Kristen Rodgers at OSU medical center~~ Kristin Rodgers, Collections Curator at the Health Sciences Library at the Ohio State University to make the transition.

Past President's Report – Debi Orr

Debi reported the Past President's project is a SWOT analysis of the 2015 Survey. Jennifer Feldman and Charlotte Seivert Sievert will be assisting. Debi plans to have report for Spring 2017 meeting.

Past President also serves as chair of nominating committee. Debi will be calling for committee members in January. She needs 3 volunteers. Contact Debi to be on committee. Positions open in spring are President-elect, Treasurer (membership committee chair as well) and ~~GMR~~ GMR Rep. This last position needs job description. This will be defined at Winter Executive Committee meeting.

GMR update – Linda Walton

GMR has moved to Iowa after 32 years in Illinois. GMR is one of 8 regional offices of NNLM. The current award changed from a contract to a grant. It is a "collaborative grant" meaning all regional offices work together, being less competitive and more about sharing skills.

National Library of Medicine has a new president, Patricia Brennan. She is particularly interested in consumer health and precision medicine.

New Ohio rep is Derek D. Johnson. He starts October 17.

Communication from the GMR includes a monthly digest, a listserv, a blog, an old and horrible website (Linda wants to put out new website in December).

The RAC as a formal organization no longer exists, based on the reconfiguring of all the Regional NNLM libraries. Instead, GMR is establishing advisory groups. There will be 3 focus groups, 1. health sciences librarians, 2. health professionals, and 3. community organizations (public libraries, non profits) advising the GMR. There will also be an undetermined number of another kind of groups focusing on specific agendas – for example, Native Americans.

Linda said she has been out of office last month so not much time to set these up.

Lake Effects will be having a name change.

Other initiatives – GMR will setting up quarterly journal club for Health Sciences Librarians.

Public health professionals and allied health professionals a target for outreach. GMR will begin working w/state-level health departments to identify 10 communities in each state to tell the story of each area – “the most unhealthy communities”

Online classes for consumers/consumer health libraries

Stevo asked for details about the Midwest chapter of MLA meeting in Iowa. Linda responded that Iowa has a small membership, so it holds meetings with the MidContinental Region.

Old business

a. Midwest Chapter/MLA Chapter meeting See Stevo’s question above.

b. 2018 Midwest Chapter/ML – 2018 – Cleveland – Patricia Flatley Brennan is keynote speaker, Mary Pat soliciting suggestions for another keynote speaker.

Mary Pat distributed description of committees. She is looking for help/ideas. “Shake, rattle and roll” to be theme.

New business

Mary Pat -- Wild Apricot, the software we use to manager our membership payment, uses a rolling calendar for renewals while our bylaws state July 1-June 30 is membership year. Mary Pat wants to amend the Bylaws to make our membership year work with Wild Apricot. She wants to amend Article III, Section 4. Membership year, “The Membership Year shall begin July 1 and end June 30” to “The Membership year will be twelve months from date of renewal.” Claire and Betty pointed out we can’t change bylaws unless proposed changes are sent to entire membership 30 days before a meeting.

Mary Pat – Changes to the RAC - The new NNLM contract created different ways to keep member libraries updated. The announcement by new GMR “RAC being dissolved” was disconcerting but this was miscommunication. While there is no RAC anymore, there is still the need for close communication. This will be the position for the focus group person by state. OHSLA will have a ~~GMR~~ GMR Representative, rather than a RAC representative. There will not be physical meetings, but web- based and teleconference communications. We need to change P&P manual and Bylaws. Mary Pat wants to define this position better.

A copy of the Bylaws can be found on the OHSLA website: <http://ohsla.info/page-1355683>.

Stevo – there has been lots of action since 2015 survey. He would like more transparency from executive board about meetings. Would like milestones – how fast/when to expect changes, such as to our meeting format/frequency; Debi Orr suggested SWOT analysis will maybe make changes apparent, happy to address this in Spring. Stevo wants these reports maybe on website so people who can’t come to meetings can see what is happening. Jennifer Feldman spoke about the survey respondents wanting more and better communication. Jennifer reminded us that getting blog up is also dependent on getting people interested in contributing. The Communications Committee is open to promoting transparency, please ask her.

Adjournment

The meeting adjourned 1:40 pm.

Appendix A – 2016 Fall Meeting Roster and Roster of New Members Since 2014

Fall 2016 Meeting Roster, 36 attendees

First name	Last name	Organization
Alison	Aldrich	Ohio State University
Marilia	Antunez	University of Akron
Pamela	Bradigan	Ohio State University
Kimberly	Brady	Cleveland Clinic Foundation
Fern	Cheek	Ohio State University
Laura	Cheng	Fortis College - Columbus
Ximena	Chrisagis	Wright State University
Kristi	Coe	Cedarville University
Aaron	Coldren	Mount Carmel Health Sciences Library
Linda	DeMuro	Nationwide Children's Hospital
Jennifer	Feldman	Fortis College
Alison	Gehred	Nationwide Children's Hospital
Mary Pat	Harnegie	South Pointe Hospital
Lynda	Hartel	OSU Health Sciences Library
Wendy	Hess	Summa Health System - Akron City Hospital
Margaret	Hoogland	University of Toledo
Alison	Kissling	Cincinnati Children's Hospital
Clare	Leibfarth	Cleveland Clinic Akron General
Amanda	Levine	The Ohio State University
Monique	Mason	Akron-Summit County Public Library
Lisa	McCormick	The Jewish Hospital Mercy Health
Noreen	Mulcahy	Mount Carmel Health Sciences Library
Megan	Nunemaker	Covance Inc.
Debra	Orr	Ohio University Heritage College of Osteopathic Medicine
Kathie	Pasquarella	Trinity Health System
Donald	Pearson	Mount Carmel Health Sciences Library
Rebecca	Quintus	The University of Findlay
Stevo	Roksandic	Mount Carmel Health Sciences Library
Hanna	Schmillen	Ohio University
Stephanie	Schulte	The Ohio State University
Jennifer	Staley	Rainbow Babies & Children's Hospital

Bette	Sydelko	Wright State University
Angela	Tucker	Memorial Health System
Linda	Walton	NN/LM GMR
Matthew	Weaver	Cleveland Clinic
Jan	York	OhioHealth

New Active OHSLA Members since October 2014

First name	Last name	Organization	Member since
Marilia	Antunez	The University of Akron	09 Feb 2016
Fern	Cheek	Ohio State University	14 Sep 2016
Kristi	Coe	Cedarville University	22 Jul 2015
Jessica	DeCaro	Case Western Reserve University	06 Jul 2016
Diane	DeLuco	Kent State University - student	29 Apr 2015
Allison	Erlinger	Kent State SLIS/Mount Carmel Health system	30 Jan 2015
Jennifer	Feldman	Fortis College	24 Mar 2015
Adora	Glorioso	St. John Medical Center	06 Apr 2015
Cynthia	Harrison	Youngstown State University	02 Feb 2015
Thomas	Hayes	Hospice of the Western Reserve	11 Mar 2015
Kathy	Herold	St. Rita's Medical Center	31 Mar 2015
Margaret	Hoogland	University of Toledo	05 Jul 2016
Holly	Kimborowicz	Lake Health	17 Jun 2015
Margaret	Knapke	University of Dayton	12 Feb 2016
Dorene	Lawrence	Fisher-Titus Medical Center - Medical Library	19 Jan 2016
Clare	Leibfarth	Cleveland Clinic Akron General	20 Apr 2015
Elizabeth	Mady	Mount Carmel Health System	14 Oct 2014
Jolene	Miller	University of Toledo	30 Aug 2016
Megan	Nunemaker	Ohio University Heritage College of Osteopathic Medicine Covance, Inc., Princeton NJ megan.nunemaker@covance.com	23 Nov 2015
Hanna	Schmillen	Ohio University	03 Oct 2016
Irene	Szentkiralyi	Fairview Hospital	08 Apr 2015
Angela	Tucker	Memorial Health System	15 Jul 2015
Carrie	Waibel	OHIONET	20 Apr 2015
Matthew	Weaver	Cleveland Clinic	12 Oct 2016
Peggy	Zdila	Mercy College of Ohio	05 Mar 2016

Appendix B – OHSLA Checkbook Transactions through 10/05/2016

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OHSLA Checkbook Transactions for the period: 07/01/2016-6/30/2017

Date	Description	Deposit	Withdrawals	Balance
7/1/2016	Checkbook Balance			\$ 8,890.63
7/2/2015	PayPal transfer	\$ 57.04		\$ 8,947.67
	Check to reimburse lunches served during Executive			
7/18/2016	Committee Transitional Meeting		\$ 127.29	\$ 8,820.38
8/4/2016	PayPal transfer	\$ 80.21		\$ 8,900.59
	Transfer Money into PayPal preparing for Speaker			
8/16/2016	Expenses - October OHSLA Meeting		\$ 1,600.00	\$ 7,300.59
8/23/2016	Deposit membership dues	\$ 30.00		\$ 7,330.59
8/30/2016	PayPal transfer	\$ 1,154.34		\$ 8,484.93
8/31/2016	PayPal transfer	\$ 221.22		\$ 8,706.15
9/9/2016	PayPal transfer	\$ 38.54		\$ 8,744.69
9/9/2016	Deposit membership dues	\$ 15.00		\$ 8,759.69
9/9/2016	PayPal transfer	\$ 38.54		\$ 8,798.23
9/19/2016	PayPal transfer	\$ 144.74		\$ 8,942.97
9/28/2016	Check Order		\$ 48.38	\$ 8,894.59
9/30/2016	Refund Check Order (promised us free checks)	\$ 48.38		\$ 8,942.97
9/30/2016	ATM deposit	\$ 85.00		\$ 9,027.97
9/30/2016	Relationship Rewards Annual Fee		\$ 40.00	\$ 8,987.97
10/3/2016	PayPal transfer	\$ 4.55		\$ 8,992.52
10/3/2016	PayPal transfer	\$ 14.26		\$ 9,006.78
10/3/2016	PayPal transfer	\$ 14.26		\$ 9,021.04
10/3/2016	PayPal transfer	\$ 14.26		\$ 9,035.30
10/3/2016	PayPal transfer	\$ 38.54		\$ 9,073.84
10/3/2016	PayPal transfer	\$ 38.54		\$ 9,112.38
10/3/2016	PayPal transfer	\$ 38.54		\$ 9,150.92
10/3/2016	PayPal transfer	\$ 38.54		\$ 9,189.46
10/3/2016	PayPal transfer	\$ 38.54		\$ 9,228.00
10/3/2016	PayPal transfer	\$ 38.54		\$ 9,266.54
10/3/2016	PayPal transfer	\$ 38.54		\$ 9,305.08
10/3/2016	PayPal transfer	\$ 38.54		\$ 9,343.62
10/3/2016	PayPal transfer	\$ 38.54		\$ 9,382.16
10/3/2016	PayPal transfer	\$ 38.54		\$ 9,420.70
10/3/2016	PayPal transfer	\$ 38.54		\$ 9,459.24
10/4/2016	ATM deposit	\$ 95.00		\$ 9,554.24
10/4/2016	PayPal transfer	\$ 38.54		\$ 9,592.78
10/4/2016	PayPal transfer	\$ 38.54		\$ 9,631.32
10/4/2016	PayPal transfer	\$ 38.54		\$ 9,669.86
10/4/2016	PayPal transfer	\$ 14.26		\$ 9,684.12
10/5/2016	PayPal transfer	\$ 14.26		\$ 9,698.38
10/5/2016	PayPal transfer	\$ 38.54		\$ 9,736.92
TOTAL DEPOSITS		\$ 2,661.96		
TOTAL WITHDRAWLS			\$ 1,815.67	
Checkbook Balance as of 10/5/2016				\$ 9,736.92

Prepared by Don Pearson, OHSLA Treasurer
13-Oct-16

Appendix C – Webmaster Report



Webmaster Report, Fall 2016 Meeting

October 14, 2016

Donald Pearson

614-234-5336, dpearson@mchs.com

Actions Completed since Spring 2016 Meeting

- 5/2/2016
 - Uploaded photos from Spring 2016 meeting, created album and paragraph about meeting
 - Uploaded Gaelen Adam's PowerPoint to Events page
 - Added Gaelen Adam to Past Presenters page
- 5/6/2016
 - Testing the setup of the new GMR sponsored OHSLA Listservs (GMR-ohsla@list.uiowa.edu, and GMR-ohslaboard@list.uiowa.edu)
- 6/2/2016
 - Uploaded final Fall 2015 Business Meeting Minutes and draft Spring 2016 Business Meeting Minutes
 - Removed link to old listserv address on "The Voice of OHSLA" page
 - Reworded text about listserv and removed link to email address of listserv
- 7/15/2016
 - Compiled RAC/Webmaster report for OHSLA Transition Meeting (see notes on that file)
 - Added Administrative Links and Online Tools section to Executive Committee page (Dropbox, Google Drive, FreeConferenceCall.com, Doodle, and SurveyMonkey links)
- 7/18/2016
 - updated GMR-OHSLA-board@list.uiowa.edu – removed Sievert, Woody, added Mason
 - added picture of new Executive Committee to Officers and Leadership pages
 - added picture and announcement to LinkedIn group.
- 7/19/2016
 - Sent out directions for subscribing directly to GMRList, because RAC was dissolved.
- 8/2/2016
 - Sent out a Save The Date email for the Fall 2016 Meeting (October 14, 2016)
 - Posted January 29, 2016 Conference Call Minutes, Spring 2016 Business Meeting Draft Minutes, and Bylaws Changes, and P&P Manual Changes (under Fall 2016 Documents for Member Reviews).
- 8/4/2016
 - Corresponding with Lorelei Woody to access Dropbox folder for OHSLA email and for Monique Mason
- 8/22/2016
 - Corresponding with Darlene Kaskie of NN/LM GMR about keeping (and not deleting) the GMR-OHSLA listservs! She somehow thought they should be deleted??!!
- 8/26-8/30/2016
 - Creating Event for OHSLA Fall 2016 Meeting, working with Noreen Mulcahy
 - Correcting invoices with new Treasurer Information (Don instead of Toni)

- 9/15/2016 ○ Creating a sample blog to test: <http://ohsla-voice.blogspot.com> ○ Added a favicon to Wild Apricot OHSLA site:
- 9/19/2016 ○ Posted Fall 2016 issue of OHSLA Voice: <http://ohsla.info/page-1355715>
- 9/21/2016 ○ Sent out reminder to listserv to join OHSLA Group on LinkedIn: <https://www.linkedin.com/groups/4837962>
- 10/13/2016 ○ Added documents and reports for Fall 2016 Business Meeting



Respectfully submitted, October 14, 2016 by Don Pearson, OHSLA Webmaster

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