

PROPOSAL PROJECT OUTLINE SAMPLE

Organization Name: After School Central

Project Name: Wisdom Exchange Project

Project Time Period: September - June

<p>Need</p> <p><i>Why is your project necessary?</i></p>	<ul style="list-style-type: none"> • Many students are reading below grade level at PS 111 <ul style="list-style-type: none"> • <i>Supporting Facts or Statistics:</i> Standardized test results for reading in our district. Comparison with surrounding schools demonstrating that the reading scores at PS 111 are low. • Senior citizens are in need of meaningful volunteer work opportunities <ul style="list-style-type: none"> • <i>Supporting Facts or Statistics:</i> Quote from Surgeon General regarding correlation with seniors who volunteer and higher quality of life.
<p>Project Description</p>	<p>The Project Description includes information from Goals, Objectives, Methods, Staffing, Partnerships, Evaluation, and Sustainability.</p>
<p>Goals</p>	<ul style="list-style-type: none"> • Increase reading levels for students • Provide meaningful, rewarding, volunteer work for seniors
<p>Objectives</p>	<ul style="list-style-type: none"> • Recruit 20 students, grades 3 thru 6, who are below grade level in reading • Increase reading levels of at least 75% of student participants to their grade level • Recruit, train, and retain at least 20 seniors as tutors for one year
<p>Methods</p>	<ul style="list-style-type: none"> • One senior citizen will tutor one student for 2 days a week for one year • Tutors are trained volunteers from Madison Community Center and Centro Senior Center; students are from PS 111
<p>Staffing</p>	<ul style="list-style-type: none"> • Project Coordinator to oversee project • Reading Instructor (consultant) to provide training for seniors. Remains available as a resource throughout the project. Assists in the evaluation of the program.
<p>Partnerships</p>	<ul style="list-style-type: none"> • Madison Community Center • Centro Senior Center • PS 111 School administration • PS 111 PTA
<p>Evaluation</p>	<ul style="list-style-type: none"> • A pre- and post-test to determine reading skills • Student folders with progressive work samples • Volunteers and staff meeting logs to evaluate and record the successful procedures and the obstacles encountered • A survey for volunteering seniors regarding their learning experience, satisfaction, etc.
<p>Sustainability</p>	<ul style="list-style-type: none"> • Donations will be solicited from individuals in the community • Future support will be sought from United Way and from local government agencies