2019 Fall Meeting
October 18, 2019
Akron Children's Hospital
Considine Professional Building
215 W. Bowery Street, Classroom 1
Akron, Ohio 44308

Business Meeting Minutes

1. **Call to Order and Welcome** – Alyssa Portwood
   1.1 Meeting called to order at 12:30 pm. 23 attendees. See Appendix A.

2. **Approval of Minutes from Spring 2019 Meeting** – Marilia Antunez
   2.1 Motion to adopt by Angie Tucker, 2nd by Mary Pat Harnegie. Motion carries. See Appendix B.

3. **President's Report** – Alyssa Portwood
   3.1 Alyssa thanked Don for planning the fall meeting and Angie for her service as past OHSLA President.

4. **Past President's Report** – Angie Tucker
   4.1 Angie will be distributing a needs assessment for OHSLA members via the OHSLA mailing list shortly. She asked members to please complete the upcoming online survey.

5. **President Elect's Report** – Don Pearson
   5.1 The Spring 2020 OHSLA meeting is usually scheduled in late April or early May in Columbus, OH.
   5.2 OHSLA is seeking a library/institution to host the spring meeting in Columbus. The meeting location will also offer a library tour. Please contact Don Pearson, OHSLA President-Elect for suggestions via email at dpearso7@KENT.EDU
   5.3 The budget for the OHSLA 2019 Fall meeting is typical for this meeting.
   5.4 Some background for first-time attendees:
   5.4.1 OHSLA is the state health sciences library organization with biannual meetings each year. At the regional and national levels, the Midwest Chapter of MLA and the Medical Library Association (MLA) represent health sciences librarians and each of these organizations has annual meetings.
   5.4.2 Ohio is part of the Greater Midwest Chapter (GMR) of NNLM (National Network of Libraries Of Medicine), which is part of NLM (National Library of Medicine). Greater Midwest Region (GMR) is based out of the Hardin Library for the Health Sciences at the University of Iowa.
   5.5 The Continuing Education course for the afternoon session today, Getting Started with Statistics for Librarians, has been sponsored by the GMR. Thanks to GMR for sponsoring the training.

6. **Membership and Treasurer's Report** – Liz Lyman
   6.1 Membership Report (Appendix C):
   6.1.1 Membership is down slightly by about 10 members since spring 2019. Heidi Beke-Harrigan, OHSLA Webmaster, cleaned the member database. New members were added to the OHSLA mailing list. Currently, there are 66 active members, of these, one is a student member. Former members and seven memberships that are overdue (five are former LIS students) will receive OHSLA reminders.
   6.1.2 Liz gave new OHSLA pins out to four new members, Mandy Neudecker, Lyndsey Shaeffer, Wendy Hess, and Hannah Melcher. Welcome!
   6.1.3 Liz encouraged attendees to invite library students in their organizations to join OHSLA and take advantage of the student membership fee and opportunities for growth.
   6.2 Treasurer's Report (Appendix D):
   6.2.1 As of today, membership made $190 for the fiscal year. $924 was received from event registrations for the fall meeting. Additional details will be provided at the conclusion of the meeting.

7. **Webmaster Report** – Don Pearson for Heidi Beke-Harrigan
   7.1 Rectified a glitch on the mailing list. See Appendix E.

8. **Communications Report** – Loren Hackett
   8.1 Loren thanked everyone who gave feedback on the fall issue of the *OHSLA Voice*, OHSLA's newsletter. Let us know happenings in your library, your publications, workshops and other information. Read the *OHSLA Voice* at:
   https://www.ohsla.info/resources/Documents/VoiceArchives/Fall%202019%20OHSLA%20Voice.pdf
   8.2 The Communications Committee is working on the listserv policy, and they will update the policy.

9. **Archives Report** – Judy Griggs
   9.1 Nothing to report. If a member is interested in serving as the OHSLA Archivist, please let Judy know. Librarians can earn AHIP points.

10. **GMR Updates** – Marilia Antunez
    10.1 See Appendix F.

11. **Old Business** – Nothing to report.

12. **New Business** – Alyssa Portwood
    12.1 The 2019 Ohio Health Sciences Library Association Bette Sydelko Scholarship Committee reported that no applications were received to attend the Midwest Chapter of MLA Annual Meeting. The $500 scholarship is intended for a current library school student, recent graduate, or a librarian who has been working in a health sciences library for less than five years.
    12.2 Planning for the 2020 Midwest Chapter of MLA Annual Meeting has begun. Angie reported that the planning committee is revamping the planning system to build consistency. Alyssa encouraged OHSLA members to participate in the chapter level meeting.

13. **Adjournment**

13.1 Meeting adjourned at 1:20 pm.

Respectfully submitted, Marilia Antunez, Secretary

APPENDIX A

Spring 2019 Meeting Roster: 23 Attendees

Akron Children's Hospital
Akron, Ohio
October 18, 2019

Name	Organization	Library Name
Marilia Antunez	University of Akron	
Ellen Franks	Akron Children's Hospital	Mary Hower Medical Library
Stacy Gall	OhioHealth Riverside Methodist Hospital	D.J. Vincent Medical Library
Judy Griggs	Akron Children's Hospital	Family Resource Center
Loren Hackett	Cleveland Clinic	Floyd D. Loop Alumni Library
Mary Pat Harnegie	South Pointe Hospital	South Pointe Medical Library
Wendy Hess	Summa Health - Akron City Hospital	Summa Medical Library
Theresa Kline	Cleveland Clinic	
Chris Labuda	Fortis College - Cuyahoga Falls	Learning Resource Center
Elizabeth Lyman	Nationwide Children’s Hospital	Grant Morrow III MD Medical Library
Monique Mason	Akron-Summit County Public Library	Akron-Summit County Public Library
Hannah Melcher	Kent State University	
Kevin Messner	Miami University	Miami University
Mary Miles	Hillcrest Hospital	
Mandy Neudecker	Rainbow Babies and Children's Hospital	
Donald Pearson	The Ohio State University	Patient and Family Resource Center
Alyssa Portwood	Akron Children's Hospital	
Judy Schulz	Mentor Public Library	Mentor Public Library
Lyndsey Shaeffer	OhioHealth	
Irene Szentkiralyi	Fairview Hospital	
Angela Tucker	Memorial Health System	Learning Resource Center
Kathleen Walker	Summa Health	Summa Medical Library
Matthew Weaver	Cleveland Clinic	Cleveland Clinic Floyd D. Loop Alumni Library

APPENDIX B

2019 Spring Meeting - May 17,
2019 OhioNET, 1500 West Lane
Columbus, Ohio 43221

Business Meeting Minutes

In attendance: 29 individuals.

1. **Call to Order and Welcome** – Angie Tucker
   1.1 Meeting called to order at 12:21 pm.

2. **Approval of Minutes from Fall 2018 Meeting** – Angie Tucker
   2.1 President Tucker reported that the minutes from Fall 2018 meeting had been approved at the January 23, 2019 OHSLA Executive Board meeting.

3. **President's Report** – Angie Tucker
   3.1 This year is the 25th year anniversary of the Ohio Health Sciences Library Association (OHSLA). President Tucker announced that cake will be offered at the end of the meeting to commemorate 25 years of networking and sharing at OHSLA.
   3.2 President Tucker solicited input from members about planning OHSLA meetings.

4. **Past President's Report** – Noreen Mulcahy
   4.1 Noreen Mulcahy, Chair of the Nominating Committee and Past OHSLA President thanked Catherine King and Nunemaker from the OHSLA Nominating Committee and Heidi

   Beke-Harrigan, OHSLA Webmaster, for helping with ballots. Noreen announced the results of the OHSLA elections and thanked candidates for their participation (see Appendix A):
   - 42 members voted in the spring election.
   - Don Pearson was elected as OHSLA President-elect.
   - Elizabeth (Liz) Lyman was elected as OHSLA treasurer

   4.2 As Past OHSLA President, Noreen completed a SBAR project for offering alternative CE offerings at meetings. In her report, she recommended "an affordable and viable solution" by "hosting an MLA Discussing Group" to allow OHSLA members to earn 4 MLA CE contact hours. Noreen provided instructions on how to organize a Discussion Group. For details, see Appendix B (Past President Project, SBAR: Alternative CE Offerings).

5. **President-elect's Report** – Alyssa Portwood

5.1 Alyssa thanked everyone for their assistance with organizing the meeting and for OhioNET, for recommending Dr. Meghan Harper, the speaker for the course, Libraries Lending Hope: Trauma Informed Libraries. Alyssa also thanked the OHSLA Board members for their recommendations.

5.2 Alyssa presented President Tucker with a certificate of appreciation. She also reminded members to complete the meeting's evaluation form before they leave.

6. **Membership and Treasurer's Report** – Don Pearson

6.1 Membership Report

1.1.1 Missy Creed is a new OHSLA member and President Tucker presented her with the OHSLA pin. Welcome Missy!

1.1.2 Don reminded members that membership dues are only $15 and he welcomes all colleagues to join OHSLA.

1.1.3 Currently, there are 76 paid members (rolling system). Of these, 57 are active members but their renewals are overdue. 135 members are regular members and 9 are library students. Please refer to Appendix C (OHSLA Membership Report, 2019 Spring Meeting).

1.1.4 OHSLA created a new handout to help members how to manage the GMR-OHSLA listserv including how to send a message and etiquette tips. Please see Appendix D (GMR-OHSLA LISTSERV Instructions for Use).

6.2 Treasurer's Report

1.2.1 In general, OHSLA is doing well because no fall meeting was scheduled (fall 2018). Instead, OHSLA used those funds to establish a scholarship. Please see Appendix E (2018-2019 OHSLA Budget).

1.2.2 OHSLA is looking for the travel scholarship committee members to attend the Midwest Chapter of MLA to be held in October 2019. Please contact President Tucker.

7. **Webmaster Report** – Don Pearson for Heidi Beke-Harrigan

7.1 Heidi is taking nearly all responsibilities as OHSLA Webmaster.

7.2 WildApricot, web-based software for handling the OHSLA membership site, has developed its own online payment system. Customers may stay with alternative systems (in our case PayPal) for the time being at a 20% cost increase. The OHSLA board has decided to take this route for the next 2 years and explore options before committing to WildApricot's payment system. Alternative platforms to WildApricot have been explored by other organizations such as ALAO and are significantly more expensive for organizations our size.

7.3 OHSLA purchased a table cloth and extension cords needed for OHSLA meeting's physical facilities. See Appendix F (Webmaster Report, 2019 Spring Meeting).

8. **Communications Report** – Jennifer Feldman, Loren Hackett and Ellen Franks

8.1 Ellen Franks officially started her role as committee member during the spring 2019 edition of the *Voice*, OHSLA's newsletter.

8.2 Loren and Jennifer will be working closely as Loren transitions to chair the Communications Committee effective fall 2019 OHSLA meeting. Please forward announcements and other updates to the Communications Committee.

9. **Archives Report** – Judy Griggs
   9.1 Judy had nothing to report and reported that if anyone was interested in the OHSLA Archivist position, they need to contact President Tucker.

10. **GMR Updates** – Marilia Antunez
    Nothing to report.

11. **Old Business** – Angie Tucker
    Nothing to report.

12. **New Business** – Angie Tucker
    12.1 Claire Leibfarth's message below on behalf of the Midwest Chapter of MLA to President Tucker:
    - "In your role as President of the Ohio Health Sciences Library Association, please summarize the following message of thanks to the membership at the association's business meeting on May 17."
    - "The Midwest Chapter of the Medical Library Association would like to extend their deepest gratitude to the members of the Ohio Health Sciences Library Association for their support of our joint meeting held in Cleveland in October 2018. Thanks to OHSLA, the meeting was amazing, successful and enjoyable! We learned a lot, mixed and mingled, and had a great time!"
    - "A special nod of thanks goes to all of the OHSLA members who served on the meeting's many planning committees. In particular, we salute the leadership of the meeting co-chairs Mary Pat Hargenie and Mary Schleicher. Their hard work and dedication guaranteed the meeting's success. Additionally, we would like to thank OHSLA for their financial support of the meeting as a Platinum Sponsor for the event."
    - "Under the provisions of our Memorandum of Understanding, since the meeting expenses exceeded the meeting revenue, there is no profit to share with OHSLA. The Midwest Chapter/MLA treasury will absorb the financial loss from the meeting. Again, thank you to all the members of the Ohio Health Sciences Library Association for their support of our 2018 joint meeting!"

    12.2 Recognitions
    12.2.1 President Tucker presented OHSLA members with certificates of appreciation for their contributions during the 2018-2019: Allison Erlinger, Alyssa Portwood, Judy Griggs, Marilia Antunez, Don Pearson, Jennifer Feldman, and Noreen Mulcahy for their work contributions and energy.
    12.2.2 President Tucker announced that the OHSLA Board made a special proclamation for the annual OHSLA scholarship. Angie announced naming the scholarship, the Ohio Health Science Library Association Bette Sydelko Scholarship in honor of Bette's service and dedication to OHSLA. Bette retired from Wright State University in February 2019. As a member of OHSLA since its inception in 1994, Bette served in several capacities including as a mentor and as a role model.

12.2.2 President Tucker encouraged members to get involve in committees and provide feedback. Interested ones should contact the OHSLA Board.

12.3 Great Lakes Science Boot Camp for Librarians – Lynda Hartel

12.3.1 Lynda Hartel encouraged members to participate in the Great Lakes Science Boot Camp for Librarians scheduled for July 17-19, 2019 at the University of Chicago in Chicago, IL. Cost is $250 for overnighters. This is an opportunity to earn 14 MLA contact credits. For details, please visit https://sites.google.com/site/greatlakessbc/

12.3.2 In 2020, the Ohio State University will host the 2.5-day conference.

13. **Adjournment**

13.1 The meeting was adjourned at 1:05 pm.

Respectfully submitted,
Marilia Antunez, Secretary

APPENDIX C

Membership Report, 2019 Fall Meeting
Prepared by Liz Lyman
October 18, 2019

OHSLA Membership Report

- 6 New Members since Spring 2019 Meeting
- Membership Status (as of 10/16/2019)
    - **66 Active Members (dues have been paid)**
        - 65 regular members ($15)
        - 1 library student member ($5)
        - down from 76 active members in May 2019
    - 7 Members who started the renewal process but have not paid their dues (Renewal Overdue)
    - 1 Potential New Member who started the registration process but did not pay dues yet (Pending-New)
    - 7 Memberships are overdue >30 days and have not started renewal process; 5 of these are former student members (Lapsed)
- Completed a major cleanup of membership database in September 2019; archived 65 long overdue memberships (lapsed > 6 months)

Ohio Health Sciences Library Association Bette Sydelko Scholarship Committee

- There were no applications received for the $500 scholarship this year.

New Memberships since Spring Meeting:

Name	Organization	Job Title
Joanna Anderson	Wright State University	Medical and Human Services Librarian
Kerry Dhakal	The Ohio State University	Assistant Professor, Research and Education Librarian
Lyndsey Shaeffer	OhioHealth	Librarian
Hannah Melcher	Kent State University	
Wendy Hess	Summa Akron City Medical Library	Systems Librarian
Mandy Neudecker	Rainbow Babies and Children's Hospital	Librarian

2018-2019 OHSLA Budget

APPENDIX D

Treasurer's Report, 2019 Fall Meeting
Prepared by Liz Lyman
October 18, 2019

OHSLA Treasurer's Report

EXPENSES	Budget	Expended To Date	%
Meeting Expenses [1]	$3,100.00	$0.00	0%
Scholarship [2]	$500.00	$0.00	0%
Web Hosting [3]	$667.44	$0.00	0%
Executive Comm Mtgs [4]	$150.00	$163.31	109%
Miscellaneous [5]	$30.00	$0.00	0%
Postage /Printing [6]	$10.00	$0.00	0%
Archives [7]	$25.00	$0.00	0%
Bank Fees [8]	$25.00	$0.00	0%
Web Domain [9]	$0.00	$0.00	#DIV/0!
PayPal Fees [10]	$0.00	$0.00	0%
TOTAL	**$4,507.44**	**$163.31**	**4%**
INCOME	**Budget**	**Income to Date**	**%**
Dues [11]	$1,350.00	$191.41	14%
Meeting Registration [12]	$3,200.00	$829.74	26%
Miscellaneous	$0.00	$0.00	0%
TOTAL	**$4,550.00**	**$1,021.15**	**22%**
Carryover/Bank Balance [13] [14]	**6,501.86**	**$7,359.70**	

1. Based on 2 meetings @ 40 attendees X $20.00 ea. food + $750 per meeting program expenses
2
3. Wild Apricot was renewed 6/27/2019, $648.00 (+ $19.44 fee) from 21 Jul 2019 to 20 Jul 2020
4. Reduced from $350 in 2017-2018
5. Reduced from $150 in 2017-2018
6. Reduced from $50 for 2017-2018
7. Reduced from $50 for 2017-2018
8. Reduced from $50 for 2017-2018
9. Go Daddy renewal only - will be due 1/5/2024, 5 years is $110.85
10. Deducted by PayPal, never hits our Key Bank Account
11. 90 members @ $15 each
12. Based on 40 attendees @ $40 each for Spring 2019 Meeting
13. KeyBank checking and PayPal balance as of 7/1/2019
14. Total Cash as of 10/16/2019 (Keybank + PayPal) **7,359.70**

Meeting Expense Detail			
July 2019 Transitional Meeting Expenses			
Breakfast	16.99	Panera Coffee	Debit Card
Breakfast	52.25	Relax Just Coffee Pastr	Debit Card
Lunch	94.07	City Grille and Bar	Debit Card
Total	**163.31**		
Fall 2019 Meeting Expenses			
Food			
Speaker Fee			
Total	**-**		
Spring 2020 Meeting Expenses			
Food			
Speaker Fee			
Meeting Supplies			
President Gift			
Total	**-**		
Total	**163.31**		

APPENDIX E

Webmaster Report, 2019 Fall Meeting
October 18, 2019
Heidi Beke-Harrigan
614-481-1068
heidib@ohionet.org

OHSLA Webmaster Report

Liz Lyman and I cleaned up the expired memberships and pending invoices in the Wild Apricot system, based on the proposed schedule and steps created by myself, Don Pearson and Marilia Antunez last year.

- We archived and removed anyone from the listserv (70 individuals) who hadn't renewed their OHSLA membership since 2018, although quite a few were expired much longer than that. Their membership records are currently archived in Wild Apricot, which means if they log-in with the email they originally used to register, the account is reactivated. If they use a different email, a new account is created. Archive status means that inactive members are not counted against us in our total allowance and are dormant until reactivated. In the meantime, they are not included in any email communication.
- We also made some changes to give more time when a membership officially "lapses" to account for delays in checks arriving through the mail and to allow for a system that we can easily keep up with.
- Lapsed members who are overdue by 6 months or more are removed from the listerv since this is a benefit of membership.

The website event page and Fall meeting registration were updated to clarify that event registration does not also automatically renew OHSLA membership. A link to membership renewal was added.

There is a glitch in the Wild Apricot system, that causes the macro used to populate Event email reminders with a registration link to insert the wrong link and default to past events. A ticket has been opened with Wild Apricot.

New members since September have been added to the listserv:

Lyndsey Schaeffer
Wendy Hess
Hannah Melcher

APPENDIX F

GMR Updates
Fall 2019 Meeting Report
October 18, 2019

FUNDING AWAITS! APPLY BEFORE FUNDING IS GONE
The Greater Midwest Region (GMR) of the National Network of Libraries of Medicine (NNLM) is now accepting applications for funding periods covering May 1, 2020 to April 30, 2021.
Applications due December 20, 2019: https://nnlm.gov/gmr/funding

Research Data Award: Up to $20,000
Health Information Outreach Award: Up to $20,000
Expert Speaker Award: Up to $2,500

Have questions about the application process? Register for an informational webinar next **Wednesday, October 23, 2019, 2 pm-3pm ET**. Registration (a free NNLM account required) and other details at: https://nnlm.gov/class/funding-opportunities-2020-2021/17279

EDUCATIONAL OPPORTUNITIES
In addition to providing free, quality information on the latest trends and issues in health sciences librarianship, NNLM/GMR can also help you obtain a specialization.
For example, you can take NNLM-sponsored classes to complete the **Consumer Health Information Specialization (CHIS)**. CHIS "offers *training* in providing health information services to consumers and *recognition* for the accomplishment of acquiring new health information skills." To learn about this specialization and other specialization information (e.g. emergency management), go to https://nnlm.gov/national/guides/obtain-specialization

Browse the **wealth of free webinars** available from NNLM/NIH at: https://nnlm.gov/training
Don't forget to check out the NNLM YouTube page for webinar you might have missed: https://www.youtube.com/channel/UCmZqoegBFKJQF69V8d-05Bw Most courses are accredited for 180 days.

NNLM-SPONSORED MLA WEBINARS
NNLM sponsors "up to ten (10) institutional registrations for MLA webinars each quarter." While there is funding, consider applying for an NNLM sponsorship at: https://nnlm.gov/gmr/funding/sponsored-mla-webinars

NNLM INITIATIVES (Selected)

1) ***All of Us* Ambassadors Program**
   This summer, The Ohio State University Health Sciences Library (Columbus) was one of five

award recipients of the 2019-2020 NNLM *All of Us* Ambassador Program. "Funding for this program is the result of a partnership between the National Library of Medicine (NLM) and *All of Us*, a National Institutes of Health (NIH) research program that seeks to enroll one million or more people living in the United States to accelerate breakthroughs in precision medicine and to advance treatment and prevention." OSU and its partners received funding to support the consumer health needs of its residents, which will be used to empower citizens to make more informed health decisions and to be more involved in their individual medical care.

2) **NNLM Reading Club**
   The Club is a "selection of 'ready-to-use' fiction and nonfiction books along with free and downloadable materials designed to help libraries support the health information needs in their communities." Want to learn more? Go to: https://news.nnlm.gov/gmr/2018/10/reading-is-healthy-introducing-the-nnlm-reading-club/
3) **National Health Observances**
   Looking for tools and materials to promote Health Literacy Month? Check out the NNLM Community Engagement Network's National Health Observances page for premade slides, handouts, social media blurbs, and kits that support health programming throughout the year. For example, October is Health Literacy Month.

LATEST ON THE NEW PUBMED

PubMed's new interface will be released in early 2020 and the legacy PubMed will retired in several months. **Stay tuned:** There will be PubMed training beginning in November.

Some Pros of the new PubMed features:

- Responsive design (i.e. will work in mobile device, etc.)
- Cite feature (Hooray!)
- Abstract snippets and navigation
- Enhanced synonymy
- Improved sensors
- Improved Best Match sorting algorithm
- Unlimited truncation

For the latest on the new PubMed, check the PubMed Labs (https://www.ncbi.nlm.nih.gov/labs/pubmed/ (link is external)) and the PubMed news via the *NLM Technical Bulletin* (https://www.nlm.nih.gov/pubs/techbull/ (link is external)).

TOXNET Website to be Retired, Most Content Will Remain Available

On December 16, 2019, the National Library of Medicine's TOXNET (TOXicology Data NETwork) website will be retired. Most content will remain available through other NLM databases as well as from external websites. More details available at: https://news.nnlm.gov/gmr/2019/09/toxnet-website-to-be-retired-most-content-will-remain-available/

COMMENTS/SUGGESTIONS? PLEASE LET GMR/NNLM KNOW
Give NLM feedback at https://news.nnlm.gov/gmr/contact/ or email GMR directly at: gmr-lib@uiowa.edu To stay up to speed on GMR happenings, check out the **Midwest Matters** blog at: https://news.nnlm.gov/gmr/

Prepared by: Marilia Y. Antunez
Ohio member of the GMR Health Sciences Librarians Focus Group