



## **OHSLA Winter Phone Meeting**

**Tuesday, January 7, 2020**

**10:00 am - 11:21 am**

**In attendance:** Alyssa Portwood, Heidi Beke-Harrigan, Judy Griggs, Angie Tucker, Liz Lyman, Don Pearson, Marilia Antunez, Loren Hackett

### **Business Meeting Minutes**

1. **Call to Order and Welcome** – Alyssa Portwood
  - 1.1 Meeting called to order at 10 am.
  - 1.2 Don sent out an agenda for the January 2020 meeting via email.
2. **Approval of Minutes from Fall 2019 Meeting** – Will vote during the Spring 2020 Meeting.
3. **OHSLA Elections**
  - 3.1 Past President (Angie) is Chair of Nominations and Elections Committee.
  - 3.2 The Nominations and Elections Committee will be seeking nominations for the following positions: President and Secretary.
4. **Sydelko Scholarship Committee**
  - 4.1 Alyssa will send out a message recruiting OHSLA members to volunteer for the Sydelko Scholarship Committee, currently an ad hoc committee. Don and Marilia volunteered. Judy reminded members that they must vote at the annual meeting to make the Scholarship committee an appointed position.
  - 4.1 Alyssa volunteered to send out a message inviting applications for the Sydelko Scholarship to help with expenses in attending the 2020 Midwest Chapter/MLA Annual Meeting in Bloomington, IN on October 2-6th. If applicants are not received in a timely manner, the committee may consider making some adjustments.
5. **Planning for 2020 Spring Meeting**
  - 5.1 Reaffirming meeting date, Friday, April 17, 2020:
    - 5.1.1 Liz reserved room for back up dates (April 17 and May 8) at Nationwide Children's Hospital, Columbus, OH.
    - 5.1.2 The following dates were not recommended due to potential scheduled conflicts: April 10, April 12, May 15-19th (MLA Annual Meeting) and Memorial Day.
    - 5.1.3 Heidi will not be able to attend due to another conference scheduled at the same time, the Innovative Users Group (IUG) Conference, which is typically attended by systems librarians.

## 5.2 Guest Speakers:

5.2.1. "Liz Kiscaden from NNLM GMR suggested bringing speaker from GMR [i.e., Sam Watson] to highlight new PubMed. Sam Watson is investigating the new PubMed curriculum in development at NLM.

5.2.2 Don is working with GMR staff to determine if Sam or GMR staff can report and incorporate new PubMed information during the GMR Updates at the OHSLA meeting.

5.2.3 A GMR speaker may only be able to attend one OHSLA meeting per year. GMR is focusing on doing more webinars as opposed to in-person training/meetings.

## 5.3 Continuing Education:

5.3.1 NNLM GMR might help OHSLA with the accreditation of a CE course through MLA.

5.3.2 Don contacted several potential speakers.

5.3.3 Don volunteered to investigate and see if GMR will assist with the MLA approval process for the proposed CE, Beyond the Survey: Qualitative Research Practices and Techniques.

## 6. Health Sciences Library Training

6.1 Letter from Michelle Kraft (Cleveland Clinic) proposing that OHSLA work with Kent State's iSchool to improve few/lack health sciences librarianship education.

6.2 Committee agree unanimously to draft letter of support to send to Dr. Albright (KSU). Loren and Judy volunteered to draft a letter and work with Michelle. Alyssa will provide feedback.

6.3 Judy, Alyssa, and Loren discussed training ideas (e.g. introduce PubMed searching in certain KSU classes, OSHLA members as guest speakers, contacting NNLM trainers).

## 7. Connecting Ohio health sciences libraries/librarians and OHSLA

7.1 OHSLA received a request from Jessica DeCaro (Case Western Reserve University) about the profile of health sciences libraries/librarians in Ohio.

7.2 Heidi developed a data map using Google displaying OHSLA members' libraries in Ohio using OHSLA membership data. It was not clear whether to include OHSLA members' institutions, regions, or other variables. Angie created a similar map in the past that showed where members are located.

7.3 Heidi and Don volunteered to continue reviewing map data options. Having a map may also be useful in providing membership information and identifying more recruiting/outreach opportunities.

## 8. OHSLA Listserv Policy

8.1 Loren and others authored the new policy and asked if social media should be included. Alyssa pointed out that this could make policy more inclusive.

8.2 Don noted that OHSLA doesn't necessarily have an active social media presence. Blog includes selected articles from the newsletter, and there is an OHSLA LinkedIn account.

8.3 Don suggested adding wording that identified the Communications Chair as the OHSLA officer to decide on matters that are not addressed specifically in the policy. The listserv and other OHSLA tools are maintained by OHSLA, and thus intended to be used for OHSLA members only.

8.4 Alyssa and Loren noted that in cases that correspond within the scope of OHSLA mission including educational purposes, non-OHSLA members may be able to use the OHSLA

mailing list, for example. This was the case for Margaret Hoogland’s request to survey OHSLA members in 2019.

9. Alyssa volunteered to work with Loren and others to finalize the document by the Spring OHSLA Meeting. Don and Alyssa reminded committee that policies must be voted on or presented at the spring meeting. Marilia volunteered to review the bylaws.

**10. Budget – Liz Lyman**

10.1 Budget is satisfactory.

**11. OHSLA Needs Assessment – Angie Tucker**

11.1 Angie will be conducting a needs assessment for active OHSLA members. Most of the questions on the survey are demographic in nature. Heidi added that there are about 70 active members.

11.2 Alyssa volunteered to set it as a survey and have Angie review it. She suggested using Google Drive (< 100 members limit).

11.3 Don suggested distributing survey via the GMR-OHSLA listserv. Another option is Apricot. Previous survey to OHSLA members produced a good number of responses.

13. Meeting adjourned at 11:21 am.

Respectfully submitted, Marilia Antunez, Secretary

<b>Action Items from January 7, 2020 Meeting</b>				
<b>Topic</b>	<b>Discussion</b>	<b>Accountable (Who)</b>	<b>Deadline</b>	<b>Follow-up (Action, Status, Outcome)</b>
CE Program	CE Course(s) for Spring Meeting	Don (Chair)	Almost complete	Completed, February 2020
Officer Elections	President and Secretary	Angie (Chair) and others?	February 2020	In progress
Bette Syldeko Scholarship Committee	Form committee, solicit applications	Alyssa (Chair), Marilia	Spring 2020	In progress
Bylaws	Check policy to change to standard committee (i.e., scholarship)	Marilia	ASAP	Completed, February 2020
Member Survey	Distribute Survey	Angie and others	Spring 2020	In progress
Fall 2019 Minutes	Distribute minutes prior to fall meeting	Marilia	Before Spring Meeting	Completed, February 2020