



**OHSLA Fall 2021 Business Meeting via Zoom app
November 12, 2021, 10 am**

In attendance:

Marilia Antunez (secretary), Heidi Beke-Harrigan (Immediate past-web manager), Laura Cheng, Ximena Chrisagis (president), Jessica DeCaro, Ellen Franks (scholarship chair), Judy Griggs, Loren Hackett (communication chair), Meghan Harper, Wendy Hess, Derek Johnson, Catherine King (nominating committee), Theresa Kline, Erica Lake, Leslie Lindsey (web manager), Liz Lyman (treasurer and membership chair), Rebecca Meehan, Noreen Mulcahy, Neil Nero (NNLM representative), Mandy Neudecker (president-elect), Megan Nunemaker (nominating committee), Don Pearson (immediate past-president), Alyssa Portwood (nominating committee chair), Stevo Roksandic, Bette Sydelko, Irene Szentkiralyi, Jane Wu (program committee).

1. Call to Order and Welcome – Ximena Chrisagis

2. Kent State University Medical Librarianship Concentration Update – KSU Guests: Director of the School of Information, Dr. Meghan Harper and Associate Professor, Dr. Rebecca Meehan

- Dr. Harper updated OHSLA members on Kent State University's online medical librarianship concentration (15 hours) within the MLIS degree. The faculty members received feedback from health sciences librarians Michelle Kraft, Don Pearson, and others at the Cleveland Clinic in planning for this concentration. Concentration will be offered beginning in fall 2022.
- Dr. Harper has been working with Dr. Meehan on the new curriculum along with other Kent State internal partners. Curriculum is pending approval from Kent State's Provost at Kent State. New curriculum will include practicum.

3. Approval of Minutes from Spring 2021 Business Meeting– Marilia Antunez
Approved. Neudecker motioned to approve and Lindsey seconded.

4. Welcome Newly Elected/Re-elected Officers and Recognition of Executive Committee and Committee Members – Ximena Chrisagis

Chrisagis welcomed new OHSLA Executive Committee members (e.g., Charlotte Sievert and Jane Wu) and returning members. She expressed gratitude to everyone for keeping the organization running.

- President Elect – Mandy Neudecker
- Treasurer/Membership Chair – Liz Lyman
- Region 6 Rep – Neil Nero

5. Officer Reports/Committee Reports

- President's Report – Ximena Chrisagis

Recent changes proposed and approved by the Executive Committee. Refer to the [President's Report](#) or https://ohsla.info/resources/Documents/MeetingFiles/2021-Fall/OHSLA_Fall_President-Report-20211105.pdf for details:

 - The executive committee decided to have a generic gmail account on the OHSLA website and removed committee member emails due to members receiving spam emails.
 - Effective spring 2021, committee member contact information was placed on the member-only login newsletter, *OHSLA Voice*, and will no longer be available on the public interface of the OHSLA website.
 - Chrisagis noted the need to update the Executive Committee positions (including standing committees) to address membership vacancies and retention as well as for purposes of consistency and clarity. According to *Policies & Procedures Manual*, this proposal would need to be shared with all members in advance of voting. Attendees agreed that this review in the manual involves revision of positions including terms served, term-limits, elected or appointed status, and other details. Pearson suggested to keep the appointed status from the President in the event of a resignation. The appointed officer would serve until the next regular election is held for that position. He added that elected (as opposed to appointed) positions are an incentive for members. Neudecker agreed that is a good plan to streamline these documents.
 - **Action Item:** Form an ad hoc committee or another group to review committee positions, including collecting input from OHSLA members.
 - Chrisagis suggested a comprehensive review of the *Policies & Procedures Manual* and OHSLA's bylaws. Contact Chrisagis for recommendations.
 - **Action Item:** Conduct a comprehensive review and revise the manual and bylaws sometime in late spring or summer 2022, in conjunction with committee review (mentioned above) or conducted separately.
 - OHSLA will explore future OHSLA meeting format options including hybrid and ask members through a survey. Attendees discussed the pros and cons of the different formats.
- President Elect – Mandy Neudecker
 - Neudecker will send the Fall 2021 Program Evaluation Survey link to OHSLA members in spring 2022. Most people had not had a chance to respond to the survey for the November 5, 2021 meeting:
https://wright.ca1.qualtrics.com/jfe/form/SV_4PaOwX7mOcOVT3E
 - Neudecker is working on potential CE opportunities for the upcoming spring 2022 OHSLA meeting. Lyman already paid the presenter.
- Past President's Report – Don Pearson

- Pearson oversaw the work conducted in the ad hoc archives committee, summer 2021. The committee met to discuss the process of adding physical printouts of OHSLA documents at the Health Sciences Library Medical Heritage Center. OHSLA documents have not been updated since October 2016. Thanks to Hackett, OHSLA newsletters are now sent for archival conservation. Kristin Rodgers (Collections Curator), Diane DeLuco (OHSLA's archivist), and Judy Griggs met to discuss the documentation of the history of OHSLA. Pearson will send certificates to ten individuals who served on the ad hoc archives committee.
- Pearson thanked Beke-Harrigan and Lindsey for cleaning OHSLA files. If you have something that you would like to add to the archives to capture OHSLA history, contact Diane DeLuco.
- Zoe Johnson (student from the College of Wooster) helped to organize the Dropbox accounts, summer 2021.
- OHSLA Nominating Committee will seek nominations for President and Secretary positions. Two committee members are needed for the Nominating Committee. Members must be in opposite parts of the state.
 - **Action item:** A call will be emailed before the spring 2022 meeting.
- Treasurer/Membership Chair – Liz Lyman
 For details, refer to the Treasurer and Membership Reports:
<https://ohsla.info/resources/Documents/MeetingFiles/2021-Fall/2021-2022 Fall Business Meeting- Membership Report.pdf> or
<https://ohsla.info/resources/Documents/MeetingFiles/2021-Fall/2021-2022 Fall Business Meeting Treasurer's Report.pdf>
 - Membership numbers went down during the pandemic. There are about 56 regular members.
 - The budget has been steady and decreased a bit, but once the pandemic started with virtual meetings, OHSLA saved some funds (i.e., no expenses associated with in-person costs). Budget is still allocated for in-person meetings.
 - Chrisagis thanked Beke-Harrigan and OhioNET for allowing OHSLA to use their Zoom meetings. She also thanked Beke-Harrigan for helping Lyndsey with the transition to the role of web manager.
- Secretary's Report – Marilia Antunez
 Antunez concurred with Chrisagis that an in-depth revision of the manual is overdue. Refer to report: <https://ohsla.info/resources/Documents/MeetingFiles/2021-Fall/SecretaryReport OHSLAFall 2021.pdf>
- Webmaster's Report – Leslie Lindsey

For details, refer to report: https://ohsla.info/resources/Documents/MeetingFiles/2021-Fall/OHSLA_Fall_2021_Web_Manager_Report.pdf

- Lindsey has been serving as web manager since August 2021. She sent updates and enrollment information to the members. Contact her if you see something that needs fixing on the OHSLA website.

- Communications Committee Report– Loren Hackett
 - OHSLA newsletter, *Voice* was published online in fall 2021. She co-chaired with King, the new Communications chair. Hackett thanked everyone who contributed and solicited feedback from attendees about improving the committee’s work and that if they are interested in joining, to let her know.

- Archives Report – Diane DeLuco
Chrisagis on behalf of DeLuco (unable to attend)
 - DeLuco will print information saved on CDs for archival purposes. She emailed Kristin Rodgers to discuss procedures to follow. If you have questions or want to add OHSLA information to archives, contact DeLuco.

- Sydelko Scholarship Report – Ellen Franks
 - Franks thanked Chrisagis and Lyman for their assistance in getting members to attend the virtual MLA conference as some members didn’t reply to scholarship offer. Jane Wu volunteered to take the scholarship. Twelve scholarships were awarded.
 - Franks was asked if scholarship could be used to fund Kent State’s librarianship graduate program. However, manual mentions scholarship is intended to fund attendance at an MLA conference.
 - Action item: Consider amending manual regarding Bette Sydelko Scholarship to fund coursework in LIS/MLIS programs?

- Midwest Chapter MLA Report – Loren Hackett
The Midwest Chapter of the MLA met prior to meeting. However, no decision was made about the letter sent to NLM regarding PubMed. A meeting has been scheduled.

- Region 6 Representative’s Report – Neil Nero
Nero attended the NNLM midyear update and provided some highlights of the webinar. For questions, contact Nero.
 - Print ILLs resumed
 - FY2021 had 650,000 requests
 - 2022 automatic MeSH indexing is being planned
 - New interface of PubMed Central
 - ClinicalTrials.gov is being updated

6. Region 6 Update – Associate Director, Derek Johnson and Medical and Academic Library Outreach Coordinator, Erica Lake (Guests)

- Johnson gave an overview of Region 6 (currently consists of seven states), introductions of R6 team including Erica Lake. He summarized key activities: partner outreach program, subaward program, sponsored MLA webinars, and future projects, e.g. telehealth, data services center at NYU. He suggested that members make sure that they update your membership record, if needed, and provide feedback.

7. New Business

- Discussion including strategies (e.g., reaching out to paraprofessionals, LIS new curriculum at Kent State, social media channels, and others) ensued about promoting OHSLA membership. Neudecker motioned to move forward with OHSLA recruitment avenues. King seconded. OHSLA will be calling for volunteers since the motion is not specific. Hackett reminded attendees that more manpower is needed to do these tasks.
 - **Action item:** Marilia and Don will update the Benefits of OHSLA documents with testimonials. If you have testimonials and other feedback, please contact Marilia/Don.
- Discussion ensued about bylaws/manual changes under consideration for a member vote in spring 2020.
- Don reminded attendees that new OHSLA survey can be an appropriate venue to ask membership about: preferred meeting formats (e.g., hybrid, in-person), preferred communication venues, incentives for volunteering for service/positions, and others as we are experiencing the pandemic. Several attendees reported the benefits of the growing acceptance of online OHSLA meetings.
 - **Action item:** Neudecker and Chrisagis will propose action plan to Executive Committee and get feedback from membership to revise manual and bylaws on a number of issues (meeting format(s), position changes, revisions, OHSLA survey, and others).

8. Call for motions to adjourn – Ximena Chrisagis